

**MENARD COUNTY APPRAISAL DISTRICT
BOARD OF DIRECTOR'S
REGULAR MEETING – SEPTEMBER 11, 2013**

A regular meeting of the Menard County Appraisal District Board of Directors was held in the Appraisal District Office immediately following the Budget Hearing on Wednesday, September 11, 2013. Chairman George Sultemeier called the meeting to order. Others present were Raymond Jaramillo, Novice Kniffen, Nancy Wenzel, Sheridan Duncan, Kayla Wagner, and Shannon Smith. There were no guests in attendance.

The meeting was called to order at 9:15 AM.

A motion was made by Novice Kniffen, seconded by Raymond Jaramillo, and passed that the minutes for the July 17th meeting be approved as mailed with the agenda.

There were no guests in attendance at the meeting.

A motion was made by Raymond Jaramillo, seconded by Nancy Wenzel, and passed that the bills for July and August be approved.

A motion was made by Raymond Jaramillo, seconded by Sheridan Duncan, and passed that the 2014 Menard CAD Budget be approved as presented.

A motion was made by Novice Kniffen, seconded by Sheridan Duncan, and passed 2013-2014 Reappraisal Plan be approved as presented.

A motion was made by Sheridan Duncan, seconded by Raymond Jaramillo, and passed that the 2014 Holidays be approved as presented.

A motion was made by Raymond Jaramillo, seconded by Novice Kniffen, and passed to adopt and add the Omitted Property Procedure 25.21 to the MCAD Appraisal Manual.

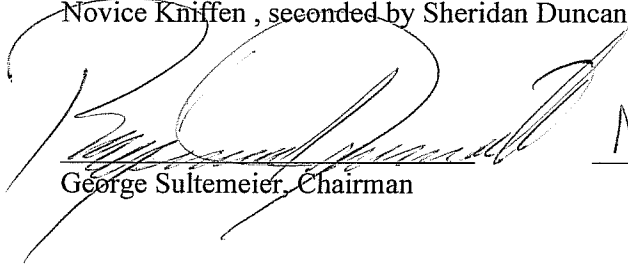
The Chief Appraiser explained to the board that it was time to elect a board, Nancy Wenzel, Sheridan Duncan, and Raymond Jaramillo all said they would reserve if elected. George Sultemeier and Novice Kniffen both asked not to be re-elected.

Chief Appraiser Report

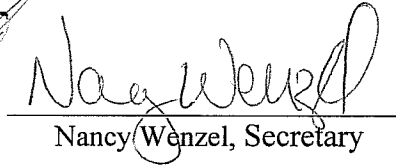
- a. Eagle Appraisal will begin reappraisal activities the last week of September.
- b. We are currently showing collections around 97.5%.
- c. There have been amendments to Cause No. 2012-05332, to add 2013 residence value and to also include 2013 agricultural value.
- d. All taxing units except for Menard County have adopted their tax rate; they are scheduled to adopt their tax rate September 26th, at that time our records can be turned over to Pritchard & Abbott to load the taxes. 2013 tax statements should be mailed out by October 4, 2013.
- e. I will be out of the office in order to attend Chief Appraiser Institute in Round Rock, September 16-19, October 21-24, and November 18-21.
- f. Shannon Smith will be attending her first class September 30th- October 4th, she will be attending Introduction to Property Tax System and Introduction to Appraisal.

The next meeting is planned for Wednesday, October 9, 2013.

There being no further business, the meeting was adjourned at 10:05 AM. A motion was made by Novice Kniffen , seconded by Sheridan Duncan, and passed unanimously.



George Sultemeier, Chairman



Nancy Wenzel, Secretary