

## MENARD COUNTY APPRAISAL DISTRICT

### SPECIAL MEETING – DECEMBER 27, 2012

A special meeting of the Menard County Appraisal District Board of Directors was held in the Appraisal District Office at 10:00 a.m. on Thursday, December 27, 2012. Chairman George Sultemeier called the meeting to order at 10:10 AM. Others present were Nancy Wenzel, Raymond Jaramillo, Novice Kniffen, Charles Anderson, and Kayla Wagner. Sheridan Duncan was absent. Guest in attendance: Sergio Garcia.

The board and Kayla Wagner entered into Executive Session pursuant to Texas Government Code 551.074 to discuss and review her contract as chief appraiser. The Executive Session ended at 10:30AM

Nancy Wenzel made a motion to accept Kayla Wagner's contract beginning January 1, 2013 to December 31, 2015, Raymond Jaramillo seconded the motion, and passed.

Charles Anderson provided the board with a copy of a contract from Pritchard & Abbott to publish and maintain Menard CAD map on the website. Charles explained that the \$850.00 set up fee would be paid out of the 2012 budget. The remaining balance would be paid in installments. A motion was made by Raymond Jaramillo, seconded by Novice Kniffen, and passed to contract with Pritchard & Abbott to maintain map on the website.

Sergio Garcia, Delinquent Tax Attorney provided the board a status report on collection efforts by Perdue, Brandon, Fielder, Collins & Mott. He explained to the board the effort made to collect delinquent taxes. Sergio Garcia provided the board with a contract beginning January 1, 2013 to December 31, 2015; Charles explained that the state allows a maximum of 20% fees for the service, but that Perdue, Brandon, Fielder, Collins & Mott are only at 15%. Novice Kniffen made a motion to renew the delinquent tax collections contract with Perdue, Brandon, Fielder, Collins & Mott, Nancy Wenzel seconded, and the motion was passed.

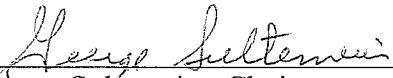
Charles Anderson provided the board with an amended budget for 2012. A motion was made by Raymond Jaramillo and seconded by Novice Kniffen, and passed to transfer unobligated monies from each budget line as outlined on the budget amendment to the legal reserve. The December 2012 911 payment from Menard County will also be transferred to the legal reserve.

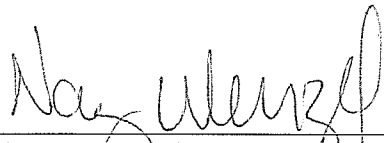
Charles Anderson updated the board on the cancelation of the hearing that was scheduled on December 19, 2012. He will be available to represent the board on February 1, 2013 for M. McAllister Agreed Judgment.

There were no appraisal related matters to address. Kayla Wagner stated that we were still actively collecting and remained at approximately 50% of 2012 taxes collected.

The next regular board meeting is scheduled for January 9, 2013 at 8:30 AM.

There being no further business, the meeting was adjourned at 11:46 AM. Motion by Nancy Wenzel, seconded by Raymond Jaramillo, and passed unanimously.

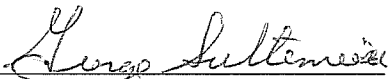
  
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George Sultemeier, Chairman

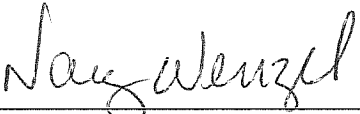
  
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Nancy Wenzel, Secretary

**MENARD COUNTY APPRAISAL DISTRICT  
BOARD OF DIRECTOR'S  
EXECUTIVE SESSION – December 27, 2012**

The board of directors and Kayla Wagner entered into Executive Session at 10:10 AM pursuant to Texas Government Code 551.074 to discuss and review chief appraiser contract. A contract for a three year period was discussed and reviewed. The board opened in to regular session to approve and sign contract.

Executive Session ended at 10:30 AM.

  
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George Sultemeier, Chairman

  
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Nancy Wenzel, Secretary