

**MENARD COUNTY APPRAISAL DISTRICT
BOARD OF DIRECTOR'S
REGULAR MEETING – DECEMBER 11, 2013**

A regular meeting of the Menard County Appraisal District Board of Directors was held in the Appraisal District Office on Wednesday, December 11, 2013 at 9:00 A.M. Chairman George Sultemeier called the meeting to order. Others present were Raymond Jaramillo, Novice Kniffen, Nancy Wenzel, Sheridan Duncan, and Kayla Wagner. There were no guests in attendance.

The meeting was called to order at 9:05 AM.

A motion was made by Raymond Jaramillo, seconded by Sheridan Duncan, and passed that the minutes for the October 10, 2013 Regular meeting be approved as mailed with the agenda.

A motion was made by Novice Kniffen, seconded by Nancy Wenzel, and passed that the bills for October and November 2013 be approved.

The board reviewed the Real Estate Lease Agreement from First State Bank; Kayla explained to the board that rent would be increasing from \$450.00 to \$475.00. A motion was made by Raymond Jaramillo, seconded by Sheridan Duncan, and passed to accept the contract with First State Bank.

Kayla Wagner asked the board to move the December payday to December 20th so that the MCAD employees could have pay checks before Christmas. A motion was made by Sheridan Duncan, seconded by Raymond Jaramillo and passed to move December's official pay day to December 20, 2013.

The board entered into Executive Session pursuant to Texas Government Code 551.074 to conduct an annual evaluation of the Chief Appraiser at 9:20AM The Executive Session ended at 10:00AM.

The Board reviewed and discussed the evaluation with the Chief Appraiser. No official action was taken.

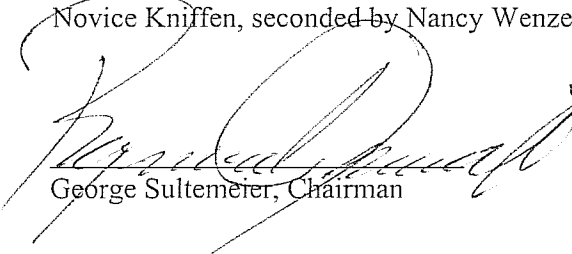
Chief Appraiser Report

- a. Eagle Appraisal has been conducting physical inspection of properties in Menard and are approximately 90% complete with city property. They will begin rural inspections in January.
- b. The office has collected approximately 55% of 2013 taxes.
- c. November 8, 2013 MCAD had court to dismiss the plea of intervention on Cause No. 2013-05332 which tried to include the agricultural value into their existing lawsuit. Kayla informed the board that the judge denied the intervention. At this time there was not anything new to report on for the existing lawsuit.
- d. Pictometry has begun flying our county last week and should have our map to us by February; if there are no huge delays.
- e. Board members elected for the 2014-2015 are, Richard Cordes, Sheridan Duncan, Jamie Roy Jacoby, Raymond Jaramillo, and Nancy Wenzel.
- f. The Chief Appraiser discussed with the board the new requirements for Chief Appraiser's per Tax Code Section 6.05(c) effective January 1, 2014. To be eligible to serve as chief appraiser a person must hold an RPA, and any chief appraiser that doesn't comply with the requirements may not perform the duties as chief appraiser. Each year the chief appraiser must notify the Comptroller of eligibility for the office by January 1. Menard CAD's chief appraiser holds her RPA and has notified the Comptroller's office that she is eligible to serve.

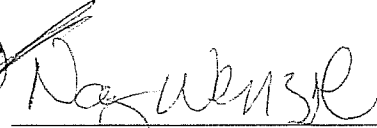
There were no appraisal related matters discussed.

The next meeting will be held on Wednesday January 22, 2014 at 9:00AM to elect officers and to discuss amendments to 2013 Budget.

There being no further business, the meeting was adjourned at 10:31AM. A motion was made by Novice Kniffen, seconded by Nancy Wenzel, and passed.



George Sultemeier, Chairman



Nancy Wenzel, Secretary