

**MENARD COUNTY APPRAISAL DISTRICT  
BOARD OF DIRECTOR'S  
REGULAR MEETING – MARCH 13, 2013**

A regular meeting of the Menard County Appraisal District Board of Directors was held in the Appraisal District Office on Wednesday, March 13, 2013 at 9:00 A.M. Chairman George Sultemeier called the meeting to order. Others present were Novice Kniffen, Nancy Wenzel, Sheridan Duncan and Kayla Wagner. Raymond Jaramillo was unable to attend. There were no guests in attendance.

The meeting was called to order at 9:10 A.M.

The minutes for the February 13<sup>th</sup> meeting were reviewed. Novice Kniffen made a motion to accept the minutes as presented Sheridan Duncan seconded the motion, the motion was passed.

The bills for February were presented and reviewed. Nancy Wenzel made a motion to accept the bills as presented and Sheridan Duncan seconded the motion, and the motion was passed.

Kayla Wagner presented the board with the IRS mileage rate for 2013 change from 55.5 cents to 56.5 cents. Novice Kniffen made a motion to adopt the new IRS mileage rate; Sheridan Duncan seconded the motion, the motion passed unanimously.

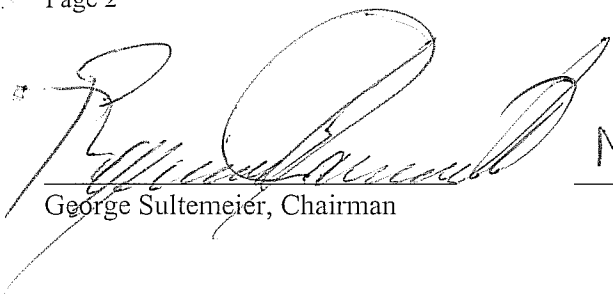
**Chief Appraiser Report**

- a. Kayla informed the board that the ARB would meet March 20, 2013 they have 4 videos they must watch in addition to the training that they will attend April 10, 2013.
- b. Kayla explained to the board that the Chief Appraiser must attend a Public Funds Investment course within 12 months of assuming duties. Kayla has attended the mandatory Public Funds Investment in Austin February 28 – March 1.
- c. Eagle Appraisal is 100% complete with the site inspection for the reappraisal for 2013.
- d. The Ag Advisory board met February 20, 2013 with the Chief Appraiser and Gary Zietler. The Ag Advisory members are Scott Ligon, Joe Russell, Dora Wright, Benny Fred Kothmann, and Mark Blau.
- e. Menard CAD map is now online, Pritchard & Abbott has not uploaded our ortho imagery due to privacy issues.
- f. Tom Morris is our MAPS reviewer and he has scheduled to be in our office April 30, 2013.
- g. The average collection for the 2012 tax year is at 87.4%
- h. Kayla Wagner informed the board that she would be out of the office to attend classes, April 8-12. She will be attending Course 8 Assessment & Collections & Course 28 Truth in Taxation.
- i. The Menard CAD will not be selling the seizing property from F&S Petroleum, the taxes, court cost, and attorney fees have been paid.
- j.

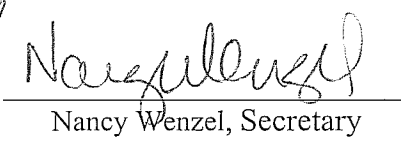
There were no appraisal related matters discussed.

The next meeting is planned for Wednesday, May 8, 2013 at 9:00A.M.

There being no further business, the meeting was adjourned at 9:45A.M. A motion was made by Novice Kniffen, seconded by Sheridan Duncan, and passed unanimously.



George Sultemeier, Chairman



Nancy Wenzel, Secretary