

MENARD COUNTY APPRAISAL DISTRICT
BOARD OF DIRECTOR'S
REGULAR MEETING – May 29, 2013

A regular meeting of the Menard County Appraisal District Board of Directors was held in the Appraisal District Office on Wednesday, May 29, 2013 at 9:00 A.M. Raymond Jaramillo called the meeting to order. Others present were Novice Kniffen, Nancy Wenzel, Sheridan Duncan and Kayla Wagner. George Sultemeier was unable to attend. There were no guests in attendance.

The meeting was called to order at 9:00 A.M.

The minutes from the March 13th meeting were reviewed. Sheridan Duncan made a motion to accept the minutes as presented Novice Kniffen seconded the motion, and the motion was passed.

The bills for March and April were presented and reviewed. Sheridan Duncan made a motion to accept the bills as presented and Nancy Wenzel seconded the motion, and the motion was passed.

Kayla Wagner presented the board with a Representation letter from Don McKee of Reed McKee & Co. for the audit done on the operations account Novice Kniffen made the motion to approve the Representation letter and Sheridan Duncan seconded the motion, and the motion passed.

Kayla Wagner presented to the board a draft of 2014 budget, the board members were pleased with the decrease in budget, and no action was taken at this time.

An agreement with Pritchard & Abbott Website Hosting was reviewed and discussed. Kayla Wagner discussed that our previous agreement was up January 31, 2013 Sheridan Duncan made the motion to sign the agreement as presented, Novice Kniffen seconded the motion, and the motion carried.

Novice Kniffen had to leave the meeting at 9:34am.

Kayla Wagner discussed with the board a contract that was sent in from Gary Zeitler of Eagle appraisal, no action was taken at this time.

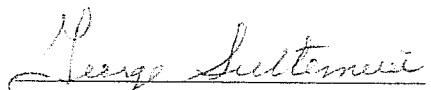
Chief Appraiser Report

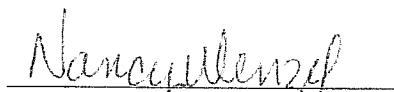
- a. Kayla informed the board that the reappraisal for 2013 was complete and estimated tax notices were mailed out May 7th.
- b. Menard CAD MAP reviewer Tom Morris was in the office May 14th and 15th Kayla explained to the board on how the MAP report went, and said she felt very confident on the feedback from Mr. Morris.
- c. Kayla reported that the ARB attended training on April 10th.
- d. Informal ARB hearings are scheduled for June 5th and 6th, formal ARB hearings will be scheduled July 11th, 12th and 15th.
- e. May 7, 2013 MCAD held a tax sale, and sold both properties that were up for sale. Both properties sold for the minimum bids.
- f. The average collection for the 2012 tax year is at 94%
- g. Shannon Baether-Smith has registered with TDLR and has applied for a \$750.00 scholarship with TAAO.
- h. All entities have received their Estimated Taxable Values.

Kayla reported that Diane Miller from Pritchard & Abbott called and we should expect about \$4.4 million of supplemental value for 2012.

The next meeting is planned for Wednesday, July 17, 2013 at 9:00A.M.

There being no further business, the meeting was adjourned at 9:55A.M. a motion was made by Sheridan Duncan, seconded by Nancy Wenzel, and passed unanimously.


George Sultemeier, Chairman


Nancy Wenzel, Secretary